

Republic of Iraq
Ministry of Higher Education & Scientific Research
Supervision and Scientific Evaluation Directorate
Quality Assurance and Academic Accreditation

Academic Program Specification Form For The Academic

University:

College :

Department :

Date Of Form Completion :

Dean's Name

Date : / /

Signature

*Dean's Assistant For
Scientific Affairs*

Date : / /

Signature

Head of Department

Date : / /

Signature

Quality Assurance And University Performance Manager

Date : / /

Signature

TEMPLATE FOR PROGRAMME SPECIFICATION

HIGHER EDUCATION PERFORMANCE REVIEW: PROGRAMME REVIEW

PROGRAMME SPECIFICATION

This Programme Specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. It is supported by a specification for each course that contributes to the programme.

1. Teaching Institution	
2. University Department/Centre	
3. Programme Title	
4. Title of Final Award	
5. Modes of Attendance offered	
6. Accreditation	
7. Other external influences	
8. Date of production/revision of this specification	
9. Aims of the Programme	
1- Understand the rules and know the rules and laws of the OSH management	
2-How to deal with the work environment in the workshop.	
3-How to keep the human element in the work environment	
4-How to save my physical element in the work environment	
5-How to organize and arrange storage in laboratories and material input and output process	
6-The student acquires diaper experience life on the machines and the hazards of the job	

10. Learning Outcomes, Teaching, Learning and Assessment Methods

A. Knowledge and Understanding

- A1. Students on occupational safety rules and laws at work
- A2. Expand students' information on how to use fire extinguishers and their uses and what kinds
- A3. How to design a model service station automotive repair and preventive methods of notification in the station
- A4. Students also learn the pictograms in the work environment as well as the use of preventive missions work environment

B. Subject-specific skills

- B1. A detailed study of occupational safety laws and regulations in the working environment
- B2. Knowing the types of hazards in the work environment
- B3. Learn how to maintain and repair the car plant design and how to design a garage for overnight parking
- B4. Learn how to manage your work environment

Teaching and Learning Methods

- 1-The teaching staff with detailed lectures
- 2- The teaching staff with detailed lectures
- 3-Prompt students to visit the library is imminent the Internet for additional information for course materials

Assessment methods

- 1-Assess students on a daily basis through the daily preparations.
- 2-Students are assessed collectively through daily examinations in lecture
- 3-Assess students through research of OSH topics
- 4-The first half-year final exams and final exams, chapter II of the first and second floor

C. Thinking Skills

- C1. Urge students to know the risks of different kinds of work
- C2. Student urged on how OSH laws applications
- C3. Urge students to know the nappy on his business risk and maintain the physical element of business risk as the machinery and equipment
- C4. Student urged individual skills in how to behave in the work environment and take all measures to prevent risks, addressing risks and failures in business.

Teaching and Learning Methods

- 1-The definition of teaching students the most important laws in the practical applications of OSH
- 2-Questioning of students through seminars by asking questions of how why when where any of the important topics in the work environment
- 3-Linking OSH topics and management of service stations in Lecture with ergonomics in the practical workshops as well as in daily life to take advantage of them

Assessment methods

The evaluation is based on

- 1-My first semester exam 20
- 2-Chapter II examination 20 point.
- 3-Year 10 Strait into consideration – as arriving in lecture-sharing or discussion lesson – final report on safety in

General

4-Final exam in my first role and 50 second round

D. General and Transferable Skills (other skills relevant to employability and personal development)

D1. Enable students to write reports about topics on occupational safety material and service stations

D2. Enable students to use work equipment correctly to avoid dangers.

D3. Enable students to make decisions before its continuity and accidents

D4. The student knows the meaning of preventive maintenance and emergency maintenance in the working environment and grooming her

Teaching and Learning Methods

1-Preparation and implementation of research projects by students within the Automotive Division vocabulary and introduce safety material applications and management of service stations and display at the annual student conferences

2-Develop and update the vocabulary of OSH management material and service stations to achieve personal development of learners where service and displayed in the annual student conferences

Assessment Methods

1- Discuss research and projects by the scientific committees in the Department.

2-Written tests

3-Direct observations

11. Programme Structure

Level/Year	Course or Module Code	Course or Module Title	Credit rating	12. Awards and Credits

13. Personal Development Planning

14. Admission criteria .

15. Key sources of information about the programme

TEMPLATE FOR COURSE SPECIFICATION

HIGHER EDUCATION PERFORMANCE REVIEW: PROGRAMME REVIEW

COURSE SPECIFICATION

This Course Specification provides a concise summary of the main features of the course and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. It should be cross-referenced with the programme specification.

1. Teaching Institution	Middle Technical University
2. University Department/Centre	Aotomotive Dep
3. Course title/code	Management and Safety
4. Programme(s) to which it contributes	
5. Modes of Attendance offered	Weekly hours available
6. Semester/Year	Yearly
7. Number of hours tuition (total)	2theory * 30 weeks = 60 hours Faculty
8. Date of production/revision of this specification	12 / 11 / 2016
9. Aims of the Course	
Provide a clear, comprehensive and integrated picture of the various functions and operations of industrial organization and the principles and fundamental basis of governance that lead to effective coordination and efficient control mutual relations between jobs	

10. Learning Outcomes, Teaching ,Learning and Assessment Methode

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D3. Enable students to make decisions before its continuity and accidents

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11. Course Structure

Week	Hours	ILOs	Unit/Module or Topic Title	Teaching Method	Assessment Method
1	T2	The student understands the lesson	A brief history of industrial security advice on productivity	Lecture theoretical	Discussion and solving exercises Quiz Homework
2	T2	The student understands the lesson	Basic elements of industrial security regulations-requirements and procedures to prevent accident-control engineering factory	Lecture theoretical	Discussion and solving exercises Quiz Homework
3	T2	The student understands the lesson	Amhllokayh rules and regulations of accident-prevention of mechanical workshops for hand tools	Lecture theoretical	Discussion and solving exercises Quiz Homework
4	T2	The student understands the lesson	Personal protective equipment-fire and control and its control methods	Lecture theoretical	Discussion and solving exercises Quiz Homework
5	T2	The student understands the lesson	Management-management concepts	Lecture theoretical	Discussion and solving exercises Quiz Homework
6	T2	The student understands the lesson	Administrative functions and types of wages.	Lecture theoretical	Discussion and solving exercises Quiz Homework
7	T2	The student understands the lesson	Administrative levels-industrial organization structure of enterprise	Lecture theoretical	Discussion and solving exercises Quiz Homework
8	T2	The student understands the lesson	Motion study-working scheme and machine-time measurement study	Lecture theoretical	Discussion and solving exercises Quiz Homework
9	T2	The student understands the lesson	Control of material procurement purchase steps.	Lecture theoretical	Discussion and solving exercises Quiz Homework
10	T2	The student understands the lesson	Stores-types-and-storage control stores inventory	Lecture theoretical	Discussion and solving exercises Quiz Homework
11	T2	The student understands the lesson	Principal types of leadership and efficient managers-signs of good governance	Lecture theoretical	Discussion and solving exercises Quiz Homework
12	T2	The student understands the lesson	Industrial relations-PR-public relations jobs and industrial	Lecture theoretical	Discussion and solving exercises Quiz Homework
13	T2	The student understands the lesson	The concept of general maintenance-maintenance plant.	Lecture theoretical	Discussion and solving exercises Quiz Homework
14	T2	The student understands the lesson	Types of maintenance-maintenance-maintenance planning	Lecture theoretical	Discussion and solving exercises Quiz Homework
15	T2	The student understands the lesson	Types of maintenance objectives in terms of location and work	Lecture theoretical	Discussion and solving exercises Quiz Homework
16	T2	The student understands the	Define station-types of stations and a detailed explanation about the	Lecture theoretical	Discussion and solving exercises

12. Infrastructure	
Required reading: · CORE TEXTS · COURSE MATERIALS · OTHER	OSH management book and service stations
Special requirements (include for example workshops, periodicals, IT software, websites)	Importance of industrial engineering universities in the Arab world Purchasing management , Asset management and process management
Community-based facilities (include for example, guest Lectures , internship , field studies)	All sound scientific journals related to the broad concept of OSH management and service stations Web sites pertaining to OSH management and service stations

13. Admissions	
Pre-requisites	Keep up with the development and introduction of modern developments in OSH management and service stations through the Internet
Minimum number of students	80 students
Maximum number of students	100 students

Ahmad Mohammad Rida
Aflug Lecturer Of Subject
Head of Dep.

Sha'alan Ghannam